

RESIDENCY POLICY

FOR

BERTIE COUNTY

Bertie County employees holding Department Head, Manager and Director level positions are required to maintain an actual, bona fide residence within the County throughout their employment. This requires an employee to establish that he or she actually lives at a certain location in Bertie County which can be demonstrated by the address listed on a driver's license, a voter registration card, a lease, an income tax return, property tax bills, or utilities bills. When a person residing outside the County is hired into a Department Head or higher level position, they must move inside Bertie County within one year of their hire date.

Employees found to be in non-compliance with the residency policy shall be subject to disciplinary action including immediate termination or discharge. Questions about the residency requirement should be directed to the immediate supervisor or the Department of Human Resources.

The list of positions subject to this provision is as follows:

1. County Manager
2. Assistant County Manager
3. Department Heads:
 - a. Economic Development Director
 - b. Emergency Management Coordinator
 - c. Social Services Director
 - d. Tax Administrator
 - e. Finance Director
 - f. Water System Manager
 - g. Information Systems Administrator
 - h. Building and Grounds Supervisor
 - i. Aging Director
 - j. Planning and Inspections Director
 - k. Veteran Services Officer
 - l. Parks and Recreation Director

This policy becomes effective immediately. This policy does not affect employees who currently hold these positions; however, if the current employee terminates employment with Bertie County for any reason, and is rehired by Bertie County, that employee will be subject to this policy.